

# City of NAPOLEON, OHIO

255 RIVERVIEW AVENUE — (419) 592-4010

November 12, 1980



Mr. Robert T. Small  
410 Fair St.  
Napoleon, OH 43545

**Mayor**

Robert G. Heft

Re: New Address Number  
172 Fair St.

**Clerk-Treasurer**

Rupert W. Schweinhagen

Dear Sir:

**Members of Council**

Lawrence Haase, President  
James Jackson  
William Young  
Darel Austermilller  
Darrell Fox  
James Zumfelde

We have been assigned the task of providing addresses for new developments of the City and also for some areas that have existed for many years without numerical identification. In order to accomplish this task, in an orderly manner, we have established north, south, east and west baselines, from which the numbering sequence begins. As we apply the numbering system, we find some properties have been using addresses that do not fall into any sequence with neighboring property, and therefore, the address must be changed.

**City Manager**

Alan E. Tandy

**Law Director**

Keith Muchfeld

An orderly numbering system is necessary for quick response from our public safety personnel of the Fire and Police Departments. It is also a convenience for the visitor to easily locate your residence or place of business. Mail service and parcel delivery will also be effected as the City grows. We ask therefore that you accept the house number noted above, and promptly arrange to display the number in an appropriate location on your premises, that can be seen from the street.

We do not ask that you immediately change or include the new address in your stationery or other printed forms. We do suggest, however, that when you need new printed forms that you have the new address included at that time.

If you have any questions, regarding the address system, please do not hesitate to call.

Sincerely,

A handwritten signature in cursive script that reads 'Richard G. Hayman'.

Richard G. Hayman  
Building Commission

RMH:dd